

OATH OF OFFICE & CONFIDENTIALITY AGREEMENT

I, _____, director of the **RURAL ONTARIO INSTITUTE (ROI)**, declare that, in carrying out my duties as a director, I will:

1. Exercise the powers of my office and fulfil my responsibilities in good faith and in the best interests of ROI.
2. Exercise these responsibilities, at all times, with due diligence, care and skill in a reasonable and prudent manner.
3. Respect and support ROI's bylaws, policies, Code of Conduct, and decisions of the Board and membership.
4. Review all related meeting information prepared in advance, attend and fully participate in discussions of the Board and various standing committees, at all times keeping in mind the best interests of the organization as a whole.
5. Keep confidential all information that I learn about clients, personnel and any other matters specifically determined by board motion to be matters of confidence including matters dealt with during in-camera meetings of the Board, both during my tenure on the Board and after leaving the Board.
6. Conduct myself in a spirit of collegiality and respect for the collective decisions of the Board and subordinate my personal interests to the best interests of ROI.
7. Immediately declare any personal conflict of interest that may come to my attention.
8. Immediately resign my position as director of ROI in the event that I, or my colleagues on the Board, have concluded that I have breached my 'Oath of Office'.

Signature: _____

Date: _____

CODE OF CONDUCT

Board members and staff of the **Rural Ontario Institute (ROI)** will at all times conduct themselves in a manner that:

- Supports the objectives of ROI
- Serves the overall best interests of ROI rather than any particular constituency
- Brings credibility and good will to ROI
- Respects principles of fair play and due process
- Demonstrates respect for individuals in all manifestations of their cultural and linguistic diversity and life circumstances
- Respects and gives fair consideration to diverse and opposing viewpoints
- Demonstrates due diligence and dedication in preparation for and attendance at meetings, special events and in all other activities on behalf of ROI
- Demonstrates good faith, prudent judgement, honesty, transparency and openness in their activities on behalf of ROI
- Ensures that the financial affairs of ROI are conducted in a responsible and transparent manner with due regard for their fiduciary responsibilities and public trusteeship
- Avoids real or perceived conflicts of interest
- Conforms with the Bylaws and policies approved by the Board, in particular this Code of Conduct, the Oath of Office and Confidentiality and Conflict of Interest policies
- Publicly demonstrates acceptance, respect and support for decisions legitimately taken in transaction of ROI's business