

Application for Board Director Rural Ontario Institute

This is an extraordinary opportunity for an individual who is passionate about rural Ontario and is interested in utilizing their personal skills and experience to further the mission and goals of the Rural Ontario Institute.

Your completed application form will provide the Governance Committee of the Rural Ontario Institute (ROI) with the information required to recommend individuals for election to the Rural Ontario Institute Board of Directors. A resume may be attached to provide additional details.

The Rural Ontario Institute is interested in recruiting board members who have;

- A passion for and commitment to the vision, mission and core values of the Rural Ontario Institute
- A commitment and willingness to devote the time and effort required to be an effective board member including attendance and participation at board and committee meetings and organization events
- An absence of potential conflicts and ability to recognize and manage potential conflicts of interest
- An understanding of and experience with board function, governance processes and community-based organizations
- An ability to act in the best interests of the organization, its programs and activities
- A willingness to represent ROI at meetings or functions with government, sponsors, supporters and potential donors
- An understanding of a director's role and fiduciary and legal responsibilities
- An ability to think strategically and independently
- An ability to lead change through a culture of inquiry
- An ability to work cooperatively and as part of a team
- An ability to communicate effectively
- Honesty and integrity

Additional qualifications:

- Candidates with expertise in finances, fundraising, business and the agriculture sector as well as residents of northern Ontario are encouraged to apply.
- The Rural Ontario Institute embraces diversity and equality and is committed to building a team with a variety of backgrounds, skills and views.

Board director selection will reflect a complementary mixture of personal skills and experience in addition to knowledge and competency in a wide range of organizational development areas. (See Appendix: A)

Time Commitment, Meeting Expenses and Expectations:

Meetings of the Board of Directors of the Rural Ontario Institute are generally held every two months in Guelph or on-line. Committees meet between Board meetings as necessary. The Annual General Meeting is held between June and September each year. Directors are expected to commit the time required to perform board and committee duties. The minimum time commitment is anticipated to be 4-8 hours per month.

Travel, meal and overnight accommodation expenses will be covered for those who wish to claim these expenses. Alternatively this amount can be donated back to ROI in exchange for a charitable tax receipt.

Directors will be required to sign a Commitment to Service and Non-disclosure Agreement at the outset of their involvement as a board member.

Deadline: Completed applications will be accepted until May 12, 2022

Completed applications should be emailed to esinclair@ruralontarioinstitute.ca with the subject line "ROI Board of Directors Application".

For inquiries please call (519) 826-4204.

Director Application

Contact Information

Candidate's Name	
Mailing Address	
Town/City	
Postal Code	
Residence Phone	
Business Phone	
Fax	
Email Address	

A. Community Organization Experience

Name of Organization	Position(s)	Years

B. Please describe how your skills and experience will assist the Rural Ontario Institute.

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C. Knowledge, Skills and Experience

The board seeks a complementary balance of knowledge, skills and experience. Please rate your knowledge, skills and experience by completing Appendix A attached to this application.

D. List Two References (name, telephone number & email address)

Please note: You are encouraged to attach a resume to provide additional details.

Candidate Signature

Date (MM/DD/YYYY)

Appendix A
Board of Directors Knowledge, Skills and Experience Matrix
Applicant Name: _____

The Board of Directors of the Rural Ontario Institute reflects a complementary mixture of knowledge, skills and experience. When selecting members, the board will consider competency in, and understanding of, the following:

Knowledge, Skills and Experience				
Please rate your overall knowledge, skills and experience for each category				
	Advanced (3)	Good (2)	Fair (1)	None (0)
Business Management				
Employee relations/ management of human resources				
Issues/ trends specific to agriculture and rural development				
Government/ government relations				
Understanding of effective decision-making processes and networking				
Project management				
Familiarity and understanding of Indigenous matters				
Familiarity and understanding of rural 2SLGBTQ+ matters				
Legal/ liability Issues				
Strategic planning				
Risk management				
Information technology (understanding and use)				
Accounting/ financial expertise				
Knowledge/ experience in research				
Board/ governance Expertise				
Public relations/ communications				
Advisory/ advocacy functions				