

Employment Opportunity

Position: Coordinator for the Golden Horseshoe Food and Farming Action Plan 2021

Organization: Greater Toronto Area Agricultural Action Committee

Location: Home Office, with considerable travel across the Golden Horseshoe

Job Type: Two year contract 3-4 days per week. Two month probation,

Start Date: Immediately

Competition Closing Date: February 15, 2012

Salary Range: \$45 - \$50,000 per year

Organization Description:

The Greater Toronto Area Agricultural Action Committee (GTA AAC) is a unique partnership involving the four regional municipalities of Halton, Peel, York and Durham, the four Greater Toronto Area Federations of Agriculture (Halton, Peel, York and Durham), the City of Toronto, the Toronto Food Policy Council, the Ontario Ministry of Agriculture, Food and Rural Affairs, Agriculture and Agri-Food Canada, and the food sector. The various stakeholders have worked together to write the Golden Horseshoe Food and Farming Action Plan 2021.

The Golden Horseshoe is home to the second largest food processing cluster in North America. Food and Farming in the Golden Horseshoe generates \$35 billion in annual economic impact for the economy and secures over 212,000 jobs. The Golden Horseshoe Food and Farming Action Plan 2021 will put local farmers at the forefront of growth in this sector and take advantage of the increasing demand by retailers, foodservices and institutions to source local products. The Strategy lays out a series of actions that will ensure the co-existence of agriculture, food processing, urbanization and environmental sustainability, and increased investment in agriculture, agribusiness and food processing within the Golden Horseshoe.

The Position:

The GTA AAC is searching for a Coordinator for the Golden Horseshoe Food and Farming Action Plan. The role of the Coordinator is to oversee the implementation of the plan, which includes coordinating the efforts of the various project partners in order to deliver the various tasks within the plan. The Coordinator will report to the Executive Director of the GTA AAC. We would prefer to fill the position as soon as possible.

Qualifications:

- Strong understanding of agriculture, the food processing and distribution industry and the political landscape under which these sectors operate.
- 5 years experience working with one or some of these industries.
- Exceptional communication skills, with the ability to effectively communicate project expectations to a myriad of partners, Provincial Ministries and NGO's.
- Understanding of policies and regulations, and their impacts on the ground.
- Knowledge of economic development in the Golden Horseshoe

- Demonstrated project management ability, including program development and implementation design, program monitoring and evaluation, and developing work plans.
- Ability to conform to shifting priorities, demands and timelines through analytical and problem-solving capabilities.
- Experience with group facilitation, mediation and consensus building.
- Ability to elicit cooperation from a wide variety of partners, some of which have no prior experience working with each other.
- Strong written and oral communication skills.
- Self directed, persuasive, encouraging, and motivating.

Additional Requirements:

- A valid driver's license and access to a vehicle
- Proficiency with Microsoft Word, Project Management, PowerPoint and the Internet.
- Ability to attend meetings across Golden Horseshoe at varying times of the day/evening.

Thank you for your interest, however only candidates receiving interviews will be contacted.